

Faith Covenant Church

To help people KNOW Christ, GROW in Him, and GO to the world with His message.

Job Title: Pastor/Director of Children and Family Ministry

Position Overview:

- ☐ This position is open to applicants ranging from part-time at a minimum of 24 hours to a full-time position. Salary will be commensurate with degree and experience.
- ☐ Actively invest in shaping children to know Christ, grow in their faith and take Jesus with them wherever they go.
- ☐ Create an atmosphere where children are welcomed and invited to know and experience Jesus Christ.
- ☐ Lead, develop and oversee ministry with children from birth through 5th grade through the direction, coordination, recruitment and training of ministry volunteers in the primary area of children's ministry.
- ☐ Nursery, Sunday School/Service, Weekday Gathering/Events
- ☐ Engage parents in all aspects of ministry and equip them in the spiritual nurture of their children.
- ☐ Develop channels for outreach to the children and families of the Manistee community.

Education and Experience:

- ☐ Bachelor's or advanced degree in a related field desired, but not mandatory. (Bible, communications, child development, etc.)
- ☐ Ordained, licensed, or willingness to pursue and complete with the Evangelical Covenant Church.
- ☐ Previous experience in Christian ministry or Christian education highly valued.

Qualifications:

Personal commitment to Jesus Christ and His mission demonstrated through conduct and doctrine.

- ☐ Personally pursuing an ever-deepening relationship with Jesus Christ.
- ☐ Possessing integrity, someone who can be trusted.
- ☐ Demonstrated passion for seeing Christ formed in children and families.
- ☐ Excellent interpersonal and leadership skills.
- ☐ Teachable Spirit - Lifelong learner
- ☐ Willing and able to adapt in order to pursue the mission.

Responsibilities:

- ☐ Develop a pastoral relationship with the children and their families.
- ☐ Organize curriculum and evaluate opportunities for ministry.
- ☐ Prepare a budget and manage ministry expenses.
- ☐ Develop and maintain a motivated volunteer team.
- ☐ Coordinate with Office Manager to ensure Child Protection Policy is followed.
- ☐ Oversee classrooms/nursery to be sure they are age-appropriate, safe, regularly cleaned and updated.
- ☐ Design, create and coordinate outreach: family oriented and neighborhood ministry programs.
- ☐ Assist in Sunday worship as requested by Lead Pastor.
- ☐ Maintain open communication with the whole congregation regarding vision and importance of, and ongoing activities of the children's ministry.

- ☐ Participate in necessary planning, weekly meetings, retreats, and Ministry Team meetings.
- ☐ Accountable to Lead Pastor and the Leadership Team.
- ☐ Perform other related duties as negotiated with the Lead Pastor